



National Finance Center Customer Notification

Date of Notification: March 20, 2009

Subject: Follow-up - NFC Table Management (TMGT) – Table 072 Remote Processing

Database/Customer(s) Affected: All

Dear Customer:

This is a follow up to the Customer Notification dated March 3, 2009, regarding the modification of the “approving official” block on Table 072 in the TMGT System. The customers were encouraged to review Table 072 and verify that the approving official information was accurate and current. This notification is to inform the customers that the review of Table 072 and the verification of the approving official information should be completed no later than **April 13, 2009**.

All changes/updates should be submitted to NFC.TMGT@nfc.usda.gov. Please attach a copy of the pre-filled screen print displaying table information that requires updating. For more information, see Title1, Chapter 2, Bulletin TMGT 08-1, “Procedural Change In Requesting TMGT Updates,” dated June 16, 2008.

To ensure that all change requests are officially authorized, we will only process requests from agency representatives whose names appear on Table 063, contact type #3. Please ensure that each e-mail request includes the following information: Department/Agency/Personnel Office Identifier, name, your name, e-mail address, mailing address, phone number, and the pre-filled screen print attachment.

If you have any questions regarding this notification, please contact the NFC’s Client Management Branch at Customer.Support@usda.gov.

TIP OF THE WEEK

Agencies are reminded to complete the SPPS Web Inquiry process by releasing their requests to NFC. Changing the status code on the record requested from a '6' (NEW) to a '7' (RELEASE TO NFC) prevents the request from being deleted, changed, or delayed.